



Havering
L O N D O N B O R O U G H

COUNCIL MEETING (COUNCIL TAX)

**7.30 pm Wednesday, 24 February 2016
at Council Chamber - Town Hall**

Members of the Council of the London Borough of Havering are hereby summoned to attend a meeting of the Council at the time and place indicated for the transaction of the following business

**Daniel Fenwick
Monitoring Officer**

**For information about the meeting please contact:
Anthony Clements tel: 01708 433065
anthony.clements@oneSource.co.uk**



Please note that this meeting will be webcast.

**Members of the public who do not wish to appear
in the webcast will be able to sit in the balcony,
which is not in camera range.**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

AGENDA

1 PRAYERS

2 APOLOGIES FOR ABSENCE

To receive apologies for absence (if any).

3 MINUTES (Pages 1 - 28)

To sign as a true record the minutes of the meeting of the Council held on 27 January 2016 (attached).

4 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

Note – please also refer to note (2) following.

5 ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE

To receive announcements (if any).

6 PROCEDURE

To consider any procedural motion in relation to the conduct of business for this meeting.

7 THE COUNCIL'S BUDGET 2016/17 (Pages 29 - 88)

- A To consider the report of Cabinet (attached);
- B To note the decision of the Greater London Authority on its budget and precept for 2016/17, and the effect thereof on the Council's budget;
- C To agree a budget for 2016/17; and then
- D To set the Council Tax for 2016/17

NOTE: MEMBERS ARE ASKED TO BRING WITH THEM THE REPORT TO CABINET ON 10 FEBRUARY 2016 FOR REFERENCE AT THIS MEETING.

8 MEMBERS' ALLOWANCES SCHEME 2016/17 (Pages 89 - 98)

To consider the report of the Deputy Chief Executive, Communities and Resources (attached).

Additional Notes re Meeting

- (1) The Council has a legal obligation to set a Council Tax for 2016/17.
- (2) Section 106 of the Local Government Finance Act 1992 imposes restriction on voting in respect of any Member by whom any Council Tax has remained unpaid for at least two months.

Any Member in doubt as to the position may seek advice before the meeting from the Deputy Chief Executive, Communities & Resources or the Director of Legal and Governance.

- (3) Regulations provide that the minutes of the meeting record how each Councillor voted (including any abstentions) when determining the Council's budget and the level of Council Tax to be levied.

- (4) The Cabinet's report to will refer to the report presented to Cabinet 10 February 2016.

Members are asked to retain their copy of the Cabinet Report for this purpose.

- (5) Council Procedure Rule 3 applies to the order of business at this meeting.
- (6) By Council Procedure Rule 13.4, the speech of any Group Leader (or Member nominated to speak on behalf of a Group Leader: any Group Leader should announce any such nomination when the Mayor invites that Leader to speak) on any motion or amendment relating to the Council Tax should not exceed **twenty minutes** and participants in general debate may speak for up to five minutes.
- (7) Council Procedure Rule 11.9 governs amendments to motions and reports at this meeting. Any amendment must be such that it would, if passed, enable a robust budget to be set in the view of the Chief Finance Officer [as it is imperative that there is a level playing field, any new base information relating to or affecting Council tax that comes to light after the Cabinet has made its Council tax recommendations will be supplied to all Groups at the same time by the Section 151 Officer].

MEMBERS ARE ASKED TO RETAIN THE AGENDA PAPERS OF THE CABINET ON 10 FEBRUARY 2016 FOR REFERENCE AT THIS MEETING.